



# COMMUNITY REQUESTS FOR DONATIONS/SPONSORSHIPS

**\*\*\*PLEASE RETURN THIS FORM TO BUEHLER'S AT  
LEAST THREE (3) WEEKS PRIOR TO EVENT**

Buehler's location \_\_\_\_\_ Date submitted \_\_\_\_\_

Name of non-profit organization \_\_\_\_\_

Address of non-profit organization \_\_\_\_\_

Contact name \_\_\_\_\_

Contact address \_\_\_\_\_

Contact phone number \_\_\_\_\_ E-mail address \_\_\_\_\_

Contact's Buehler's Advantage card number \_\_\_\_\_

Have you submitted a request for a donation at **ANY** Buehler's location in the last year? \_\_\_\_\_ YES \_\_\_\_\_ NO  
(A non-profit organization may receive ONE donation each year from Buehler's as a company, NOT per store location)

Donation **REQUESTED**: GIFT CARD (please list \$\$ amount) \_\_\_\_\_

FREE PRODUCT (please list items) \_\_\_\_\_

GIFT BASKET (please list theme) \_\_\_\_\_

SPONSORSHIP (please list or attach \$\$ amount and event) \_\_\_\_\_

How would this donation fulfill Buehler's focus on meeting community needs? \_\_\_\_\_

Date donation needed by \_\_\_\_\_ Other info \_\_\_\_\_

**IF YOUR REQUEST IS APPROVED, BUEHLER'S WILL CONTACT  
YOU WITHIN 3 WEEKS (after request is received)**

**For Store Use Only:** Date request received \_\_\_\_\_ Date approved/denied \_\_\_\_\_

Date organization contacted with approval \_\_\_\_\_

Donation \_\_\_\_\_ Donation \_\_\_\_\_  
Manager's approval (yes or no) \_\_\_\_\_ Manager's signature \_\_\_\_\_

Donation given \_\_\_\_\_ Date \_\_\_\_\_

Signature & date (Buehler's employee giving donation) \_\_\_\_\_

Signature & date (Person picking up donation) \_\_\_\_\_